

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**Writing Process Worksheet**  
**(Accompanies Unit 8, page 96)**

**ASSIGNMENT: Write a letter or e-mail to a friend from another country who is coming to visit you, explaining what to pack for the trip.**

**1. PREWRITING**

Answer the questions in the chart below with information for your friend.

Question	Answer	What to pack
Is the climate colder or warmer?		
Is the culture conservative or liberal?		
What kinds of places will you visit?		
Will you be doing things mostly indoors or outdoors?		
Will you be doing a lot of walking or more driving?		

**2. WRITING**

On a separate piece of paper, write a first draft of your letter or e-mail.

### 3. PEER FEEDBACK

Meet with a partner and read each other's letter or e-mail. After reading the letter or e-mail, complete the Peer Feedback Checklist below. Then give your partner your feedback.

<b>PEER FEEDBACK CHECKLIST</b>	<b>Yes</b>	<b>No</b>
1. Is the letter or e-mail interesting? If yes, write why. If no, suggest ways to make it interesting.  a. _____ b. _____ c. _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the information clear? If yes, write why. If no, point out the parts that are not clear and suggest ways to make them clearer.  a. _____ b. _____ c. _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Did your partner use the new vocabulary correctly? If no, circle the words that are used incorrectly.	<input type="checkbox"/>	<input type="checkbox"/>
4. Did your partner use comparative adjectives and object pronouns correctly? If no, underline the sentences with errors.	<input type="checkbox"/>	<input type="checkbox"/>
5. Are there any misspelled words or incorrect punctuation? If yes, circle the misspelled words and the incorrect punctuation.	<input type="checkbox"/>	<input type="checkbox"/>

### 4. REWRITING

Tell your partner to revise his or her letter or e-mail based on your feedback. Revise your letter or e-mail based on your partner's feedback.